

**Sub:** GMC, Guntur – Constitution of **Students Grievance Redressal Committee (SGRC)** for Students at Guntur Medical College, Guntur - Orders – Issued.

**Ref:** Lr.No.698/A5/UGC/2024 Dt:27.09.2024 of the Registrar, Dr. NTRUHS, A.P., Vijayawada.

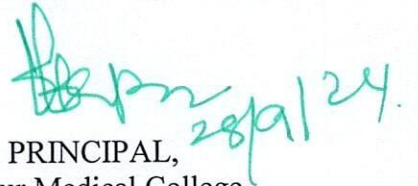
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The Principal, Guntur Medical College, Guntur is pleased to constitute **Students Grievance Redressal Committee (SGRC)** for Students to redress any complaint received from the Students of Guntur Medical College, Guntur.

S.No	Name and Designation	Committee
1	Dr K. Prabhakara Rao, Professor & HOD of Physiology, Vice- Principal (Admn), GMC, Guntur	Chairman
2	Dr B. Sreedhar, Professor of Pathology and Vice- Principal (Academic), GMC, Guntur	Member
3	Dr.R.Purnamma, Professor of Community Medicine, GMC, Guntur	Member
4	Dr A. Navaneetha lakshmi, professor of Biochemistry, Guntur Medical College, Guntur, Guntur	Member
5	Dr. L.Jayalakshmi, Professor of Microbiology, Guntur Medical College, Guntur	Member
6	Dr M. Subba Rao, Associate Professor of Forensic Medicine & Warden Mens Hostel, GMC, Guntur	Member
7	Dr B.V. Sivamma, Associate Professor of Microbiology & Warden, Girls Hostel, GMC, Guntur	Member
8	Sri. B. Paul Sudhakar, Assistant Director (Admin), GMC Guntur	Member
9	Sri.M.U.B.Saroj Kumar, Administrative Officer, GMC, Guntur	Member
10	Sri. S.Shivamani, 2021-22 Batch Student(Phone No.8920041176)	Member
11	Kum. K.Rincy Deepika, 2023-24 Batch Student (Phone No.6302104242)	Member

**Scope and Purview:**

1. The Committee will address the grievances and complaints received from Students of the Guntur Medical College, Guntur.
2. The committee addresses all the complaints pertaining to the Academic & Institute Problems.
3. The quorum for the above Committee shall be not less than four (6) members.
4. The Committee meets on quarterly basis and as and when necessary.
5. The Principal is the Appellate Authority.
6. Any issue brought to the notice of the committee shall be addressed within seven (07) working days.
7. After declaring the report, the victim or the other party / person may appeal to the Appellate Authority within two days.
8. The Appellate Authority shall re-examine the case and give the opinion / resolution by forming a committee other than SGRC committee members.
9. Based on the gravity of the issue the report will be escalated to the appointing authority / District administration, if not resolved at college level / further action / Instructions are required.
10. The committee will follow applicable rules and regulations based on the UGC guidelines.
11. The Committee will be in force until further orders.

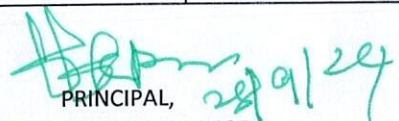
  
PRINCIPAL,  
Guntur Medical College,  
Guntur.

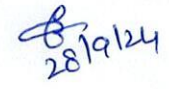
To:

- The Chairman and all the members of the Committee, GMC, Guntur.  
Copy to the Professor and HOD of all departments of GMC/GGH, Guntur  
Copy to all the Faculty through concerned HOD by circulation,  
Copy to all the Students by placing in the Students Notice Board for circulation.  
Copy to ME-IV section, GMC, Guntur.  
Copy to the Superintendents of GGH & GFH, Guntur.  
Copy submitted to the Director of Medical Education A.P., Vijayawada.  
Copy submitted to the Registrar, Dr. NTRUHS, APVijayawada.  
Copy to the Guntur Medical College, Guntur Website.

**STUDENTS GRIEVANCES REDRESAL COMMITTEE - GUNTUR MEDICAL COLLEGE, GUNTUR, ANDHRA PRADESH**

Sl.No.	Name of the College	Contact Details	Affiliated to ( In case of a College)	AISHE Code of the Institution	Name(s) of the Ombudsperons(s) with contact details (In the case of a University (Name, Designation, Phone and Email)	Details of the Student Grievance Redressal committee(s) (Name, Designation, Phone and Email)	Mobile Number	E-Mail Address	Remarks
1	Guntur Medical College, Guntur, Andhra Pradesh	Dr.K.Prabhakara Rao, Professor & HOD of Physiology and Chairman of SGRS, GMC, Guntur, Mobile No.9849903086	Dr.NTR University of Health Sciences, Andhra Pradesh, Vijayawada	C-30480	-----	1.Dr.K.Prabhakara Rao, Prof. & HOD of Physiology and Vice-Principal (Admn.) - Chairman	9849903086	<a href="mailto:kamalaprao@yahoo.com">kamalaprao@yahoo.com</a>	
						Dr B. Sreedhar, Professor of Pathology and Vice- Principal (Academic)- Chair Person	8331886060	<a href="mailto:sreedhar930@gmail.com">sreedhar930@gmail.com</a>	
						Dr.R.Purnamma, Professor of Community Medicine, - Member	9440937717	<a href="mailto:drpurnamma2015@gmail.com">drpurnamma2015@gmail.com</a>	
						Dr A. Navaneetha lakshmi, Professor of Biochemistry - Member	9491347341	<a href="mailto:nalugubilli@gmail.com">nalugubilli@gmail.com</a>	
						Dr. L.Jayalakshmi, Professor of Microbiology, - Member	9392467345	<a href="mailto:jayalingam12@yahoo.com">jayalingam12@yahoo.com</a>	
						Dr M. Subba Rao, Associate Professor of Forensic Medicine & Warden Mens Hostel, - Member	9246484787	<a href="mailto:subbufm123@gmail.com">subbufm123@gmail.com</a>	
						Dr B.V. Sivamma, Associate Professor of Microbiology & Warden, Girls Hostel. - Member	9299707771	<a href="mailto:dr.b.v.sivamma@gmail.com">dr.b.v.sivamma@gmail.com</a>	
						Sri. B. Paul Sudhakar, Assistant Director (HR), - Member	9849903085	<a href="mailto:paulsudhakarbandi@gmail.com">paulsudhakarbandi@gmail.com</a>	
						Sri.M.U.B.Saroj Kumar, Administrative Officer - Member	9849610419	<a href="mailto:martiubsk@gmail.com">martiubsk@gmail.com</a>	
						Sri. S.Shivamani, 2021-22 Batch Student - Member	8920041176	<a href="mailto:shivamanisekhar786@gmail.com">shivamanisekhar786@gmail.com</a>	
Kum. K.Rincy Deepika, 2023-24 Batch Student - Member	6302104242	<a href="mailto:rincydeepika.koduru@gmail.com">rincydeepika.koduru@gmail.com</a>							

  
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 28/9/24